

**Application procedure in the Autonomous Province of Bolzano-South Tyrol****for the prior notification of temporary and occasional ski instructor services under the
freedom to provide services
(DIRECTIVE 2005/36/EC)****NOT REGULATED PROFESSIONAL QUALIFICATIONS (NL, BE, FIN, EL, NOR, PL,...)****GENERAL CONDITIONS:**

- Temporary and occasional ski instructor services are only permitted at provincial level if the ski instructor (= service provider) notifies the competent provincial office (Functional Area of Tourism = Funktionsbereich Tourismus / Area funzionale Turismo) in good time in advance;
- ski instructors may also submit their "prior notification for temporary and occasional ski instructor services in the Autonomous Province of Bolzano-South Tyrol" to the Functional Area of Tourism via tour operators or ski schools;
- the activity of ski instructor under the freedom to provide services is reserved only to nationals of the Member States of the **European Union**, of the **Swiss Confederation** and of the States party to the **Agreement on the European Economic Area** who have obtained their professional ski instructor qualification in one of those States;
- in the Autonomous Province of Bolzano-South Tyrol, **ski instructors with the highest ski instructor qualification** who have passed the Technical Test (Euro Test) according to the Delegated Regulation (EU) 2019/907 are allowed to work temporarily as service providers. Persons who benefit from the acquired rights according to Article 7 of the above-mentioned Delegated Regulation are exempt from this proof;
- **ski instructors who do not hold the highest ski instructor qualification** in their country of origin or do not benefit from the acquired rights according to article 7 of the Delegated Regulation (EU) 2019/907 may only carry out the temporary ski instructor activity in the Autonomous Province of Bolzano-South Tyrol **within a ski school registered in South Tyrol, under the direct supervision of the South Tyrolean ski school director**;
- the temporary ski instructor activity may be exercised in the Autonomous Province of Bolzano-South Tyrol for a **maximum of 50 days per winter season** - the prior notification must be **renewed annually**.

PRIOR NOTIFICATION FORM:

- German & [English: https://www.provinz.bz.it/de/dienstleistungen-a-z.asp?bnsv_svid=1032724](https://www.provinz.bz.it/de/dienstleistungen-a-z.asp?bnsv_svid=1032724)
- Italian & [English: http://www.provincia.bz.it/it/servizi-a-z.asp?bnsv_svid=1032724](http://www.provincia.bz.it/it/servizi-a-z.asp?bnsv_svid=1032724)

The form is to be filled out on screen, as it is a **writable PDF**, and must then be signed by the service provider.

The **form and attachments** are to be sent in a **single e-mail (max. 10 MB)** with readable resolution to the Functional Area of Tourism: The first and last name of the service provider must be indicated in the subject line. **Attention: The application is only valid as soon as all mandatory documents have been received either in the mailbox tourismus@provinz.bz.it or in the mailbox turismo@provincia.bz.it.**

PROCESSING TIME:

30 days from receipt of the notification complete with all mandatory documents.

**MANDATORY DOCUMENTS TO BE SUBMITTED:**

1. form, fully completed, dated and signed by the service provider;

2. attachments:

- 2.1 Copy of the service provider's **identity card or passport** on both sides;
- 2.2 International version of a current certificate on criminal and pending proceedings of the service provider = **extract from the criminal record** (maximum validity 12 months from date of issue);
- 2.3 double-sided copy of the **professional ski instructor's card*** of the service provider with annual stamps, valid for the season that is the subject of the notification;
- 2.4 ***Certificate of successfully passed Technical Test (Euro-Test)**, according to the Delegated Regulation (EU) 2019/907, see note below;
- 2.5 **Copy of the insurance policy** - proof of personal professional liability insurance of the service provider valid for Italy for the profession of ski instructor with an insured sum of at least 6.000.000,00 Euro:
 - If the insurance is taken out through a South Tyrolean ski school: Copy of the corresponding transfer document; or
 - Copy of the professional liability insurance, if the insurance is taken out directly by the applying ski instructor with an agency.
- 2.6 **Declaration** with detailed documentation (days per year with proof of work) confirming that the profession of ski instructor has actually been exercised by the service provider concerned for at least one year (12 months) during the ten years preceding this notification (Directive 2005/36/EC).

***2.3 Professional ski instructor card:** issued by the respective **ski instructor association** and differs from trainer cards / licences issued by ski associations (FISI, DSV, ÖSV, etc.). Trainer cards/licences are not professional ski instructor cards and therefore do not entitle the holder to temporary and occasional ski instructor work!

***2.4 Certificate of successfully passed Technical Test (Euro-Test):** This proof is only necessary if the temporary occasional ski instructor activity is carried out outside of a South Tyrolean ski school and the service provider does not benefit from the acquired rights under Article 7 of the Delegated Regulation (EU) 2019/907.

For the documents to be attached in accordance with points 2.2, 2.4, 2.5 and 2.6, if they are in a language other than Italian or German, they must be accompanied by an English translation that is a faithful translation of the original language.

Please note that this office reserves the right to obtain further information from the competent authorities of the country of origin about the respective service provider via the European Commission's Internal Market Information System IMI.